



Shree Rahul Education Society's (Regd.)

SHREE L. R. TIWARI COLLEGE OF ENGINEERING

(Approved by AICTE & DTE, Maharashtra State & Affiliated to University of Mumbai)
NAAC Accredited, NBA Accredited Program, ISO 9001:2015 Certified | DTE Code No. : 3423
Minority Status (Hindi Linguistic)

Ref No:

Date: 9/9/22

Minutes of Meeting IQAC 9th Nov 2022

Following Members of Committee were present during Meeting

- | | |
|-------------------------------------|---------------------------------|
| 1. Mr. Utsav Tiwari, | Member of the management |
| IQAC Director, COO, Rahul Education | |
| 2. Dr. Deven N Shah | Chairperson |
| Head of the Institution | |
| 3. Dr. Umesh Bhadade | Administrative Officer |
| Vice-Principal | |
| 4. Yogendra Yadav | Industrialist |
| Lab Systems Pvt LTD | |
| 5. Ajinkya Saxena | Alumni |
| 6. Dr. Anju Arya | Special Invitee |
| I/C Principal SLRTDC. | |
| 7. Mrs. Sheetal S Mahadik | IQAC coordinator. |
| 8. Dr. Roopali Lolage | Teacher Coordinator, HOD IT. |
| 9. Dr. Ajit Patil | Teacher coordinator, HOD CIVIL. |
| 10. Neelam Phadnis | Teacher coordinator, HOD COMP. |
| 11. Manjiri Gogate | Teacher coordinator, HOD ECS. |
| 12. Aboli Moharli | Teacher coordinator, HOD EXTC. |
| 13. Manish Rane | Teacher coordinator, HOD MECH. |
| 14. Ms. Usha Bag | Teacher coordinator, HOD FE. |
| 15. Ms. Prajakta Mukadam | Teacher coordinator |
| 16. Miss. Teesha Roy | GS, Student Council SLRTCE. |

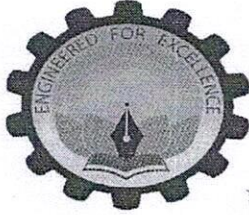
Agenda 1: Institutional Preparedness for NEP 2020

G.I.I
NEP prepared
discussion in
mom

• Point of Discussion 1 :

- To prepare institute for implementing NEP 2020 by fulfilling the need for Multidisciplinary / interdisciplinary, Academic bank of credits (ABC), Skill development, Appropriate integration of Indian Knowledge system, Focus on Outcome based education, Distance education/online education





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- **Existing practices:**
 - NEP Planning is not in place and this is due to no formal guidelines from a regulatory body. The policy document is available for reference.

- **Planned activities proposed by Head of institution, Chairperson :**
 - Multi-Disciplinary approach :
 - Multi-Disciplinary and Inter-Disciplinary In-house Internship
 - Reshaping the domain of the department (Domain interface and special highlight to English and Math Domain)
 - Honor and Minor degree
 - Balance between co-curricular and extra-curricular-
 - Student Diary in alignment with AICTE activity points.
 - NEP Highlight by 2030 all colleges should be Autonomous.
 - For autonomy at the grassroots level light but tight "Disha-Academic and Administrative conduct Manual". All NAAC, NBA, and NIRF frameworks brought together in Disha Manual

Details of Discussion 1:

Mr. Utsav Tiwari:

- Circle Time Activity for effective implementation of DISHA manual. HOD will conduct circle time activity for faculty. HOD has to take initiative of Disha Manual effective implementation. Identify Mentors for Circle time activity.
- Every day 15mins, discuss plan for the day for development of department
- Project competition with interdisciplinary teams and interaction with law and Architecture College.
- Best project of students for incubation center and Avishkar.
- Cross institute Projects ideas
- FDP's to other management colleges.
- Plan and goals to achieve vision and mission must be formulated.

Dr. Anju Arya:

Commerce students for marketing of products of rural area can be involved.

Agenda 2: Key Indicator - 7.2 Best Practices (30)

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Phones : 022-2812 0144 / 45 / 43 E-mail : slrtce@rahuleducation.com Website : www.slrtce.in





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- **Point of Discussion 2 :**
 - As per guidelines of NAAC manual (dated : April 2022), Institute must have practice or practices that the institution has internally evolved and used during the last few years leading to positive impact on the regular functioning of the institution can be identified as “best practice/s”.
- **Existing practices:**
 - As per NAAC guidelines, it is good to have 2 Best practices. The existing practices of training and placement support and unifying learning are institutionalized as normal procedures.
- **Best practices Proposed By Head Of Institution, Chairperson :**
 - Enhancing knowledge spectrum through In-house internship with a multidisciplinary approach and peer-to-peer learning (Start with cybersecurity Lab)
 - Enriching learning environment through holistic development (with equal weightage to co-curricular and extra-curricular activities)
- **Details of discussion 2 :**

Mr. Utsav Tiwari:

 - Problem statement for students based on IDF promotion of products for rural development. Rural work marketing and selling products based on problem statements.
 - IT HOD will be in-charge for monitoring the process.
 - GS/President will conduct Circle time activity for students based on Student diary and best practices.
 - Lab should be assigned to students and old data will be shared with them for research activity.
 - Impact analysis of the Cyber Security lab can be done.

Mrs. Neelam Phadnis:

 - 60 Hours of internship will be conducted after 5th December, 2022.
 - Projects from internship can be presented in smart India hackathon and Avishkar

Agenda 3: Key Indicator – 7.3 Institutional Distinctiveness (20)

- **Point of Discussion 3 :**

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- As per guidelines of NAAC manual (dated: April 2022), every institution should be recognized for certain of its attributes which make it 'distinct', or, one of its kinds. Such attributes characterize the institution and are reflected in all its activities in focus and practice.
- **Existing practices:** Digital India
- **Distinctiveness and planned activities proposed by Proposed By Head Of Institution, Chairperson :**
 - **Title:** Promoting Academic Excellence through Enriched Knowledge and Industrial Exposure.
 - **Planned activities:**
 - Cross-domain interaction through domain interaction methodology
 - Industry-supported lab on challenging areas giving scope to critical solutions to challenges and empowering nation-building.
 - Cryptocurrency investigation lab in association with the lab system
 - Development of blockchain-based transcript with Sapphirus system
 - **Future Plan**
 - To start with Drone based Lab by Mechanical Department
 - Recycling of waste water for Mira-Bhayandar by the Civil Department through NSS

Details of discussion 3:

- **Mr. Utsav Tiwari**
 - Start with drone based lab for other institute.
 - Stem promotion should be done by Mechanical and EXTC department.
- **Mr. Yogendra Yadav:**
 - Not only drone manufacturing but also 3d printing should be promoted in college.
 - Detection of drone is also one of the area where college can work.

4: Key Indicator – 1.1 Curricular Planning and Implementation (20)

- **Point of discussion 4:**





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- As NAAC and NBA guidelines, in the institute there should be Academic Calendar based on University academic calendar and its effective compliance. Existing practice: one-page calendar, Department work on silos, No resource sharing.

- **Planned activities proposed by Head of institution, Chairperson :**

- Academic calendar common to everyone
- Competency Matrix and Course File
- Adherence to Academic Calendar
- Academic and Administrative conduct Manual planning
- Adherence to Academic and Administrative Manual

- **Details of discussion 4:**

- Academic calendar available for students.

Agenda 5: Key Indicator- 1.2 Academic Flexibility (30)

- **Point of discussion 5:**

As per guidelines of NAAC manual (dated : April 2022), Supplementary enrichment programmes should be introduced as an initiative of the college, credit system and choice offered in the curriculum, in terms of programme, curricular transactions and time-frame options are also considered in this key indicator.

- **Existing practices:** Coursera and Udemy courses
- **Planned Activities Proposed By Head Of Institution, Chairperson :**
 - Coursera and Udemy
 - Major and Minor honor
 - Course offered as pre-request for in-house internship:
 - AWS Cloud computing(Ownership: Computer, Participation by other department students)
 - IOT(Ownership: EXTC, Participation by other department students)
 - Data science (Ownership: ECS, Participation by other department students)
- **Details of discussion 5:**
 - No Suggestion

Agenda 7: Collection and analysis of feedback from all the Stakeholders on quality-related institutional processes.

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- **Point of discussion 6:**
 - The feedback from all stakeholders in terms of its relevance and appropriateness in catering to the needs of the society, economy and environment helps in improving the inputs
- **Existing practice:**
 - Last two years faculty is only reviewed and informed about the 360 degree feedback.
- **Planned activities proposed by Head of institution, Chairperson :**
 - 360-degree feedback with weightage and one-to-one communication.
 - Linking of 360 degree feedback with increment.
 - Feedback is an extremely important process. Course exit feedback and program exit feedback both have equal weightage for CO-PO attainment indirect /PO attainment calculation.
- **Details of discussion 6:**

Mr. Utsav Tiwari

 - Basic Increment x should be followed. Additional amount y can be given as incentive.
 - Professional development can be considered in increment

Agenda 8: Key Indicator- 2.3. Teaching-Learning Process (40)

- **Point of discussion 7:**
 - The learner-centered education through appropriate methodologies such as participative learning, experiential learning, and collaborative learning modes, facilitate effective learning.
- **Existing practices:** Google classroom, Subject Project
- **Planned activities proposed by Head of institution, Chairperson :**
 - YouTube videos
 - Participative learning Lab supported by students
- **Details of Discussion 7:**



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- **Mr. Yogendra Yadav:**
 - Manufacturing of drone can be done in college because lot of product are imported from china.
 - Branding of project on cyber security can be done.
- Awareness among students about above points.

Agenda 9: Key Indicator 3.1- Resource Mobilization for Research (10)

- **Point of discussion 8:**
 - The institution provides support in terms of financial, academic and human resources required and timely administrative decisions to enable faculty to submit project proposals and approach funding agencies for mobilizing resources for research
- **Existing practices:** Mumbai University Grant
- **Planned activities proposed by Head of institution, Chairperson :**
 - Rs.900000 consultancy in last 6 Months and planning for EV
 - Indirect benefits are about the branding of the institute at the national level
 - Indian Navy consultancy
- **Details of discussion 8:**
 - No Suggestion

Agenda 10: Key Indicator 3.2- Innovation Ecosystem (15)

- **Point of discussion 9:**
 - As per NAAC guidelines, The Institution has created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge. The institution conducts workshop/seminars on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices
- **Existing Practice:** Few seminar initiatives.
- **Planned activities proposed by Head of institution, Chairperson :**
 - Seminar on "Design thinking " by Ronak Shah
 - Seminar on "Effective paper writing" by Dr. Umesh Bhadade
 - Cyber security and bitcoin lab
 - Civil software extreme engineering
 - Architecture and Civil Audit Course
 - Final Stage of electric vehicle charging ECS and EXTC

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- **Details of discussion 9:**

No Suggestion

Agenda 11: Key Indicator 3.3- Research Publication and Awards

- **Point of discussion 10:**

- As per requirement research and development of NAAC, NBA and NIRF, there should be quality publications in refereed/SCI Journals, citations, Books/Book Chapters etc. by faculty

- **Existing practices:** Less Publication

- **Planned activities proposed by Head of institution, Chairperson :**

- Ph.D. Center
- Paper publication Reimbursement
- 360 degrees one publication/per faculty per year
- NIRF requirement

- **Details of discussion 10:**

- No Suggestion

Agenda 12: Key Indicators 3.5 – Collaboration (20)

- **Point of discussion 11 :**

- Through collaboration the HEIs can maintain a closer contact with the work field. It helps keep the academic activities in the HEI in a more realistic perspective and also expand the scope of learning experiences to students. Collaboration can be sought with academic institutions or industry or other agencies of professional and social relevance.

- **Existing practices:** Outhouse internship, Field-trip, MOU

- **Planned activities proposed by Head of institution, Chairperson :**

- Letter of intent till it gets mature to MOU. LOI has no legal compliance and hence removes the fear of failure.
- In-house internship
- Faculty exchange – Knowledge partner, for other institute , Welinger and NMIMS
- Details of discussion:





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➤ No Suggestion

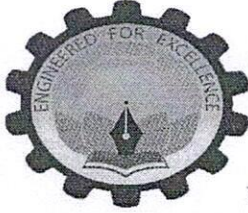
Agenda 13: Key Indicator – 4.1 Physical Facilities (30)

- **Point of discussion 12:**
 - Adequate infrastructure facilities are key for the effective and efficient conduct of educational programs.
- **Existing practices:** All facilities as per AICTE norm
- **Planned activities proposed by Head of institution, Chairperson :**
 - Deficiency: Planning of new branches in emerging areas cannot be done due to huge capital investment in development and new infrastructure.
 - Short term goal is to increase intake in existing branches.
 - All desirable facilities will be looking into the near future to compete with nearby colleges
- **Details of discussion 13:**
 - Mr. Utsav Tiwari**
 - Civil department intake can be reworked.
 - BE civil engineering can be 30 and ME in civil Engineering can be started.
 - Dr. Deven Shah Principal:**
 - Mechanical with Mechatronics can be started to increase the admission.
 - Dr. Ajit Patil HOD Civil:**
 - ME in Structural, Geology and transportation can be started.
 - Mr. Manish Rane HOD Mechanical:
 - GATE preparation for mech and civil

Agenda 14: Key Indicator- 5.1 Student Support (50)

- **Point of discussion 14:**
 - Facilitating mechanisms like guidance cell, placement cell, grievance redressal cell and welfare measures to support students. Specially designed inputs are provided to the needy students with learning difficulties. Provision is made for bridge and value added courses in relevant areas. Institution has a well structured, organized guidance and counseling system in place.
- **Existing Practices:**





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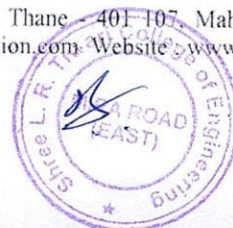
- Students technically sound are not able to express themselves. T& P takes the help of external agencies but is not consistent and is shorter in duration. English teacher working independently
- **Planned activities proposed by Head of institution, Chairperson :**
 - Separate Domain for Soft Skill
 - T and P to take domain interface permission before finalizing the seminar/workshop.
 - ICT and Computing Skills. Everyday cloud computing knowledge and AWS tie-up free
- **Details of discussion 14:**
Mr.Yogendra Yadav:
 - Student's project like Chabot can be implemented and tested in AWS.
- Dr.Deven Shah**
 - All BE project can be uploaded on AWS cloud.

Agenda 15; Agenda 15: Key Indicator- 5.2 Student Progression (30)

- **Existing Activities:**
 - T and P take help of professional companies to enhance students soft skills .But the ier seminar/workshop are of shorter duration and not consistent. Communication skill faculties and T & P work in silos.
- **Planned activities proposed by Head of institution, Chairperson :**
 - Separate Domain for Soft Skill
 - T and P to take domain interface permission before finalizing the seminar/workshop.
 - ICT and Computing Skills. Everyday cloud computing knowledge and AWS tie-up free
- **Details of discussion 15**
Mr.Utsav Tiwari .
 - Target Micro, Small & Medium Enterprises for mechanical students

Mr.Yogendra Yadav:

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- Problem statement can be collected from the company who come for recruitment in college.
- Students can work on the problem statement and this will help them to be placed in company.

Agenda 16: Key Indicator- 5.3 Student Participation and Activities (50)

➤ Existing Practices:

- less participation of Students

• Planned activities proposed by Head of institution, Chairperson :

- Never say no to any students, Football championship participation

Agenda 17: Key Indicator- 5.4 Alumni Engagement (10)

• existing practices:

- Alumni Meet

• planned activities :

- Transcript on Blockchain
- Message sent to Alumni

Agenda 18: Key Indicator- 6.3 Faculty Empowerment Strategies (35)

• Existing Practices :

- National level FDP "Python for Mechanical Engineering" in June 2022.
- Professional development activity "PC Maintainance" in April 2022.
- Professional development activity for Non-Teaching "Customer Support" in May 2022
- Professional development activity for Section heads "Leadership for Section Head" in August 2022.

• Planned activities proposed by Head of institution, Chairperson :

- FDP on Industry 4.0 under Domain interface
- Professional development /Administrative training activity

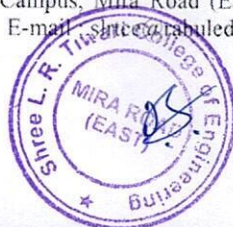
Agenda 19: Key Indicator- 6.5 Internal Quality Assurance System (30)

• Existing Practices:

- OBE, ISO certification

• Planned activities proposed by Head of institution, Chairperson :

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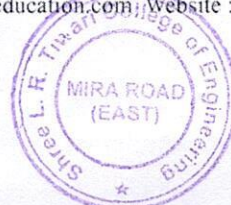
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- Institutionalizing the quality assurance strategies and processes: Designing of Disha Manual for combining NAAC, NBA and NIRF framework
- Reviews teaching-learning process: Disha's Academic and administrative conduct monitoring by Vice Principal
- Review of methodologies of operations and learning outcomes:
 - NAAC External peer review academic and administrative audit
 - Internal Audit
 - End Semester review by HOD
- Records the incremental improvement in various activities: Incremental progress Plan
- Verification of AQAR
- NIRF participation
- Review by ISO Audit
- Academic Calendar
- Domain Interface
- FDP and Professional development for administrative and non-administrative staff
- Audit Course
- Faculty Exchange

Agenda 20: Key Indicator - 7.1 Institutional Values and Social Responsibilities (50)

- **Existing Practices:**
 - Rainwater harvesting, Compost Pit, Organic Garden, NSS, Unat Bharat, ISREW
- **Planned activities proposed by Head of institution, Chairperson :**
 - Energy Audit
 - DLLE
 - Green campus initiative in charge of civil department
 - Recycling of waste water for Mira-Bhayandar by the Civil Department.
 - Green initiatives student Project by Civil Department
 - Gray water recycling
 - Compost Pit
- **Details of discusion:**
 - Mr. Utsav Tiwari:**
 - Website designing for marketing IDF products





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Overall Feedback by Members of the committee

Mr. Utsav Tiwari :

- System for the development of college, system structure and culture should be implemented.
- Problem statements for company likes Mahindra Tech Mahindra can be collected and convey to student for implementation to improve placement.

Mr. Ajinkya Saxena

- It is good initiative by college to include IT related subject in circular.
- Alumni can help in placement activity by conducting personal interview and GD for students twice a year.
- Alumni interaction web page to float job opportunity for students.

Ms. Teesha Roy

- College student mindset should be changed.
- Circle time activity can be conducted for student based on new initiative taken by college

Dr. Umesh Bhadade :

- Statistic of AQAR can be included in audit.

Dr. Anju Arya:

- New idea of project can be incubated.
- Change of mindset of student for working in low packages can be done.

Mrs. Neelam Phadnis:

- Problem statement from management can be collected and worked on.
- Stem promotion can be done.

Dr. Ajit Patil:

- Planned strategy for each department.





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- Define short term and long term goal.

Mr.Mangiri Gogate

- Ther is requirements of format.

Mrs.Usha Bag:

- At grassroot leve of college has to be vision mission and NBA.

Ms.Prajakta Mukadam:

- Research in civil must be supported by IOT and machine learning domain.

Mrs.Aboli Moharli:

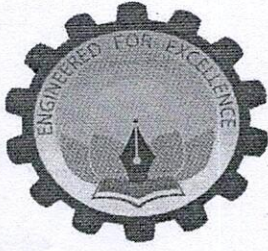
- EXTC department will work on stem promotion, GATE preparation and approaching Core Company for collaboration.

Prepared By
IQAC Coordinator


Dr. Deven Shah,
Principal.

PRINCIPAL
Shree L. R. Tiwari College of Engineering
Kanakiya Park, Mira Road (E).





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Ref No: SLRTCE/IC-497/22-23

Date: 17/5/23

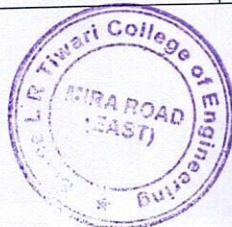
MoM of IQAC meeting dated 17th May 2023 at SLRTCE board room time at 1pm.

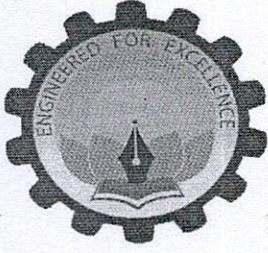
Agenda : Preparation for AAA Audit Schedule on 22/6/23

POD: AAA (Academic Administrative Audit) preparation plan

DOD: Principal inform about the schedule for AAA. Also he emphasized about selection of external senior educationalist identified for the audit. Audit time table are already been mailed but there is minor correction. The following plan was decided for preparation of AAA Audit.

Sr. No	Data Collection and Documentation	Responsibility	Target and Deadline
1	Combining data for last 5 Years Criteria 1,4,6,7	HOD and Quality Coordinator	19/6/23
2	Combining data for last 5 Years Criteria 2,3,5	HOD and Quality Coordinator	19/6/23
3	Verification of submitted document	IQAC coordinator and NAAC coordinator	18/6/23 and 19/6/23
4	Submission of Missing document	HOD and Quality Coordinator	21/6/23
5	Uploading of data after incorporating the changes	HOD and Quality Coordinator	25/6/23 to 30/6/23
6	Submission of Printouts of all document	HOD and Lab assistant	20/6/23
7	Filling up of existing data in excel sheet	HOD and Lab assistant	17/6/23
8	Gap analysis of existing data of 4 years for gap improvement	IQAC Coordinator	17/6/23
9	Submission of AQAR 22-23 data after incorporating Gap	Department HOD Institute IQAC Coordinator	6/7/23
10	Verification of AQAR 22-23 data	NAAC Coordinator	12/7/23
11	Website Preparation for NBA and NAAC	NAAC Coordinator	Ongoing Process
12	Collection of student information form and 5 stakeholder feedback SSS (Student Satisfactory Survey) Google form circulated	Collection by HOD and Class teacher Analysis by Quality coordinator Submission to MU IQAC Coordinator	Student information form 100 % SSS 100% Stake holder FB: Target 75% Deadline: 15/6/23
13	CDC/GB/IQAC meeting as per new format	IQAC coordinator	17/6/23
14	APR of meeting	IQAC coordinator	17/6/23
15	SOP for salutatory committee	IQAC Coordinator	17/6/23
16	Result analysis	HOD and Exam Coordinator	15/6/23
17	Alumni information follow-up All department	HOD and faculties	7/6/23





Shree Rahul Education Society's (Regd.)

SHREE L. R. TIWARI COLLEGE OF ENGINEERING

(Approved by AICTE & DTE, Maharashtra State & Affiliated to University of Mumbai)
NAAC Accredited, NBA Accredited Program, ISO 9001:2015 Certified | DTE Code No. : 3423
Minority Status (Hindi Linguistic)

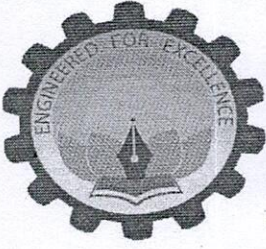
18	Faculties will map CO-PO mapping with feedback and will create a course wise GAP analysis and that need to be submitted to BOS and copy to Registrar. Same thing need to be uploaded to website.	HOD and Faculties	15/6/2023
19	AAA Performa submission by all department last 5 years data	HOD	15/6/2023

Principal
Dr. Deven Shah

PRINCIPAL
Shree L. R. Tiwari College of Engineering
Kanakiya Park, Mira Road (E).



The following plan was finalized for the preparation of AAA Audit



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Ref No: IQAC/23-24/5

Date: 17/7/23

MoM of IQAC meeting dated 17th July 2023 at SLRTCE board room time at 1pm.

Agenda 1: Curriculum feedback and GAP analysis

POD: Discussion of Curriculum feedback and GAP analysis from Stake holder

DOD 1

The 5 stakeholder as Students, parent, employee, alumni, faculties from which feedback related to curriculum need to be taken. Feedback need to be taken at the start of the semester. There should be a good number of people to participate for the feedback. Feedback analysis should be submitted to Registrar of University and stamped Carbon copy of the same need to be uploaded on web site of every Institute. Feedback analysis also should cover list of participants who has contributed to the feedback.

DOD 2

Faculties will map CO-PO mapping with feedback and will create a course wise GAP analysis and that need to be submitted to BOS and copy to Registrar. Same thing need to be uploaded to website.

Agenda 2: Value Added Courses

POD Value added courses in Institute and also to promote Interdisciplinary studies.

DOD: College need to refer UGC web site for type of value added courses that need to offer in the Institute.

Also Cyber security will be launched jointly by SLRTCL and SLRTCE College by 1st week of June. SLRTCE faculties will emphasize on investigation aspect of the course.

Prepared by:
IQAC Coordinator



Dr. Deven Shah
Principal

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